How to change PCP assignment of a member

Reminder, in order to be paid for a member visit, the primary care physician (PCP) seen must be the assigned PCP of the member or a PCP in the Wellpoint network under the same TIN as the assigned PCP. Providers can change a member's assigned PCP with the member's consent.

The member or provider can change the assigned PCP leading up to and on the date of the visit using the PCP change form located on the provider website at: **https://provider.wellpoint.com/docs/gpp/MDMD_PCPChangeRequestForm.pdf?v=202008132135**.

Important things to note:

- The form must be faxed on or before the date of the visit, reflected as the "date of request."
- All fields must be completed for the form to be processed timely.
- The new PCP must be an in-network PCP.

Members can also call Member Services toll free at **800-600-4441** to speak to a representative prior to their appointment.

If you have questions about this communication or need assistance with any other item, contact your local Provider Experience representative or call Provider Services at **833-707-0868**, Monday through Friday, 8 a.m. to 6 p.m. ET.