

February 22, 2021

Subject: Important memo — Notification required for all discharged members

Dear Nursing Facility Provider:

The purpose of this memo is to provide you with an important reminder about notifying Amerigroup Community Care when a member is discharged or transferred to another nursing facility (NF).

NFs are contractually bound to notify the MCO of all NF discharges, transfers between NFs, or elections of hospice services in an NF. It is imperative the notifications are faxed to the MCO by use of the *Nursing Discharge/Transfer/Hospice Form* in a timely manner. We have included the form for your convenience. Amerigroup is required to report this information to the Division of TennCare.

The form is attached to this fax but can also be found on our provider website at <https://bit.ly/36Gx4pO>.

Be sure to complete the form when the member is discharged, transfers to another facility or elects hospice services, and fax it to Amerigroup. The fax number is **1-888-762-3203**. If you have questions, please reach out to your designated Provider Relations representative.

Thank you,

Long Term Services and Supports Provider Relations
Amerigroup Community Care